FINANCIAL DEPARTMENT

COMPTROLLER'S OFFICE, BANGALORE.

Circular No. 381—*Loans, dated 5th February* 1938.

Advances to Revenue Officers for Purchase of Horses.

To

All the Deputy Commissioners of Districts (except Bangalore),

Treasury Department

and

The State Huzur Treasury Officer.

Government having in their Order No. 2402-3—L. R. 338-36-9, dated 23rd November 1937, empowered the Revenue Commissioner in Mysore, to sanction advances to Revenue Officers (*viz.*, Deputy Commissioners of Districts, Revenue Sub-Division Officers and Amildars) for the purchase of horses, the marginally noted new head of account may be opened in the Treasury cash accounts for recording the transactions relating thereto. Subsidiary registers similar to those pertaining to House Building and Motor Car Advances shall be maintained and the extract of the subsidiary registers with necessary vouchers and credit statements forwarded to the audit office along with the monthly accounts, as in the case of House Building and Motor Car Advances.

"23. Other Advances (n) Advances to Revenue Officers for purchase of Horses."

Bills on account of these advances presented for encashment, without pre-audit should not be cashed at the Treasuries, but returned to the parties for transmission to the audit office for authorisation of payment.

Salary bills of officers holding these advances, unaccompanied by the Treasury deduction statements in respect of these advances may be returned.

Circular No. 606—*Bills., dated 12th February* 1938.

Subject.—**Providing a counterfoil portion to the R. T. R. Books.**

To

All the District and Taluk Treasury Officers in the State and

the Officer in charge of State Huzur Treasury, Bangalore.

Government having, in their order No. G. 4506—P. & S. 2-37-44, dated 11th December 1937, approved the revision of the form of R. T. Rs. to provide for counterfoil portion also for facilitating effective checking as in the case of Supply Bills and Treasury Cash Orders, the following subsidiary instructions are issued for the guidance of treasuries.

(*a*) Simultaneously with the writing up of the R. T. R. form as hitherto, the particulars in the counterfoil portion also should be filled up and initialled by the accountant and the Treasurer as required under Article 421 (f), M. C. A. C., Vol. II.

(*b*) The Treasury Officer should at the time of signing the R. T. R. initial also in the counterfoil, in addition to his initialling in the issue list of R. T. Rs. against the particular entry, as required under Article 421, M. C. A. C., Vol. II.

(*c*) The general procedure that is now being followed in the case of Supply Bills and Treasury Cash Orders that have counterfoil portions, apply *mutatis mutandis* in the case of R. T. Rs. also.

With a view to bring the revised form into use as early as practicable, it has been arranged to get printed the counterfoil books bearing same book numbers as the R. T. R. books now in stock in this office, and they will be supplied along with the R. T. R. books, to treasuries on indents in future. Particular care should be taken by Treasury Officers to see that all the particulars in the counterfoil books are duly filled in simultaneously with the writing up of the R. T. Rs. and that the latter are not signed or issued before the counterfoils are initialled.

A. N. RAGHAVACHAR,
Comptroller.